

SCHOOL BUILDING COMMITTEE MEETING MINUTES



Project: Tri-County Regional Vocational Technical HS
Subject: School Building Committee Meeting No. 40
Location: ZOOM
Distribution: Attendees, Project File
MSBA Module: 6- Detailed Design

Project No: MP20-28
Meeting Date: 06/13/24
Time: 4:00 PM
Prepared By: E. Grijalva

Present

Brian Mushnick*	SBC Chair
Karen Maguire*	Superintendent
Jonathon Dowse*	SBC Member
Dan Haynes*	School Business Administrator
Michael Procaccini*	SBC Member
Bob Foley*	Director of Post Secondary, Con. Adult. Edu.
Dana Walsh*	SBC Member -TCRVTHS Principal
Trip Elmore	DWMP- Project Director
Mike Cox	DWMP – Project Manager
Elias Grijalva	DWMP- Assistant PM
Vladimir Lyubetsky	DRA- Project Manager
Carl Franceschi	DRA – Principal in Charge
Steve Johnson	Consigli- Sr. Project Manager
Kristy Lyons	Consigli – Sr Pre Con Manager

***SBC Voting Member**

Item/ No.	Description	Action
------------------	--------------------	---------------

40.1	<p>Call to order: 4:03PM meeting was called to order by SBC Chair B. Mushnick, 7 of 11 voting members in attendance.</p>	Record
40.2	<p>Previous Topics & Approval of May 23,2024 Meeting Minutes: A motion to approve the <u>May 23,2024</u> previous meeting minutes as submitted was made by J. Dowse and seconded by M. Procaccini.</p> <p>Discussion: None; Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	Record
40.3	<p>Invoices and Commitments for approval:</p> <p>Invoice 1: DWMP Invoice No.028, in the amount of <u>\$100,000.00</u> A motion was made by J. Dowse and seconded by D. Haynes for the approval of the DWMP Invoice No.028.</p> <p>Discussion: None; Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	Record
	<p>Invoice 2: DRA Invoice No.026, in the amount of <u>\$1,275,000.00</u> A motion was made by J. Dowse and seconded by M. Procaccini for the approval of the DRA Invoice No.026.</p> <p>Discussion: None; Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	
	<p>Invoice 3: Consigli Invoice No.006, in the amount of <u>\$31,191.00</u> The motion was made by J. Dowse and seconded by B. Foley for the approval of the Consigli Invoice No.006.</p> <p>Discussion: None; Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	
	<p>Commitment: DRA Amendment No.008 request for approval, in the amount of <u>\$89,100.00</u></p> <p>The motion was made by J. Dowse and seconded by K. Maguire for the approval of DRA Amendment No.008.</p> <p>Discussion: T. Elmore notes that this amendment pertains to Geotechnical Engineering services necessary for the early site construction phase. He also mentions that previous</p>	

	<p>amendments related to MEPA will not be completely utilized, leaving us with additional funds, that will be cleaned up later once the designer confirms.</p> <p>B. Mushnick asks, why wasn't this factored into the scope of sitework.</p> <p>T. Elmore states this is part of the Geotechnical budget.</p> <p>Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	
<p>40.4</p>	<p>Mini GMP Update</p> <p>1. Enabling Phase- Early Release Package#1: July 2024 – January 2025 Initial site preparation and UG utility work, access road improvements, temporary parking lot</p> <ul style="list-style-type: none"> • 5/8 BP#1 documents issued • 5/8 electrical issue prequal RFQ • 5/9 review • 5/10 Consigli to annotate sitework scope / develop leveling sheet. • 5/10 end of day; annotated bid documents issued to bidders. • 5/20 electrical qualifications due • 5/28 electrical bid package issued to prequalified subcontractors. • 5/31 sitework bids due (3 weeks) • 6/05 descope meetings • 6/11 best and final sitework pricing • 6/13 draft pre-GMP issued for review. • 6/13 owner Approval for sitework OAL <ul style="list-style-type: none"> • (4) bids received; Northeast Contractors lowest bidder • OAL pending K. Maguire signature • 6/19 electrical bids due (3 weeks) • 6/20 issue final pre-GMP for owner approval • 6/24 mobilization <p>2. Precast Design Assist - Early Release Package#2: July 2024 – October 2025 Precast design assist, shop drawings, manufacturer and deliver, and erect</p> <p>3. Structural Phase- Early Release Package #3: October 2024 – October 2025 Foundation exaction, concrete foundations, fabrication/erection of structural steel</p> <p>4. Final Bid Award all trades: Summer/Fall 2025</p> <p>Discussion: T. Elmore's comments that the project is in the early stages of the Construction Document phase, and NGrid has notified the project team that they need to complete and obtain approval for the full application process with NGrid's engineering department before any field inspection work orders can be issued. This requirement</p>	<p>Record</p>

	may lead to delays, necessitating adjustments in the scheduling of the duct bank installation to accommodate NGrid's inspection and acceptance process. An addendum will be issued tomorrow to inform the electrical bidders of the situation and the potential of proposing the electrical work.	
40.5	<p>Groundbreaking Ceremony</p> <p>K. Maguire proposed the date of September 20, 2024, at 10:00am; pending confirmation from MSBA.</p> <p>Discussion: None</p>	Record
40.6	<p>Member Resignation</p> <p>K. Maguire comments that SBC member Jane Hardin resigned due to conflict in schedule.</p> <p>Discussion: None</p>	Record
40.7	<p>Other Topics not Reasonably anticipated 48 hours prior to the Meeting.</p> <p>Discussion: None</p>	Record
40.8	<p>Public Comment:</p> <p>Discussion: None</p>	Record
40.9	<p>Next Meeting:</p> <p><u>School Building Committee Meeting</u></p> <p>School Building Committee Meeting – July 11, 2024: Location: TBD</p> <p>Discussion: None</p>	Record
40.10	<p>Adjourn: 4:35PM motion was made by K. Maguire and seconded by M. Procaccini to adjourn the meeting.</p> <p>Discussion: None; Roll Call Vote: J. Dowse (Y), M. Procaccini (Y), K. Maguire (Y) D. Walsh (Y), D. Haynes (Y), B. Foley(Y), B. Mushnick (Y); Abstentions: None; All in favor. Motion passes.</p>	Record

Sincerely,

DORE + WHITTIER

Elias Grijalva

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.