

SCHOOL BUILDING COMMITTEE MEETING AGENDA



Meeting Date: July 13, 2023
Meeting Time: 4 PM
Project Name: Tri-county Regional Vocational Technical High School
Project Number: MP20-28
Meeting Purpose: SBC/SC Meeting No. 28
Location: ZOOM
Meeting Link: <https://us06web.zoom.us/j/81875907125?pwd=b2ZieUF6Z3dCS09mYUNHZ2dHWU1EUT09>
Meeting ID: 818 7590 7125
Passcode: 267607
One Tab Mobile: +13092053325,,81875907125#,,,,*267607# US
Prepared By: E.Grijalva

1. Call to Order
2. Previous Topics & Approval of June 21st, 2023 Meeting Minutes
3. Invoices and Commitments Final SD Invoices
 - DWMP June Invoice No.020, in the amount of \$15,000.00
 - DRA June Invoice No.017, in the amount of \$68,000.00
 - Consigli June Invoice No. 001, in the amount of \$25,000.00
4. Upcoming Community Events
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting
6. Public Comment
7. Next Meetings
8. Adjourn

**SCHOOL COMMITTEE / SCHOOL BUILDING COMMITTEE
MEETING MINUTES**



Project:	Tri-County Regional Vocational Technical High School	Project No:	MP20-28
Subject:	School Building Committee Meeting No. 27	Meeting Date:	06/21/2023
Location:	TCRVTHS- Library Media Center	Time:	6:00 PM
Distribution:	Attendees, Project File	Prepared By:	R. Rincon

Present	Name	Affiliation	Present	Name	Affiliation
X	Brian Mushnick*	SBC Chair		Mike Burton	DWMP
X	Karen Maguire*	Superintendent	X	Trip Elmore	DWMP
X	Dan Haynes*	Business Admin.		Christina Dell Angelo	DWMP
X	Michael Procaccini*	Principal		Mike Cox	DWMP
X	Jonathon Dowse*	SBC Member	X	Rachel Rincon	DWMP
	Brendan Bowen*	SBC Member		Elias Grijalva	DWMP
	Stanley Widak Jr.*	SBC/SC Member		Charlie Lyons	DWMP
X	Harry Takesian*	Facilities		Aidan Place	DWMP
X	Jane Hardin*	SBC Member	X	Carl Franceschi	DRA
X	Bob Foley*	Adult Ed. Dir		Vladimir Lyubetsky	DRA
	Lloyd "Gus" Brown*	Bldg. CM.		Sara Carda	DRA
X	Jeanne Terrell	Admin		Ray Vincent	Sub-Consultant
	Michael F. Galasso	SC Member		Wayne Mattson	Sub Consultant
X	Jennifer D. Angelo	SC Member		Kristy Lyons	Consigli
X	Joanne Lafleur	SC Member		Steve Johnson	Consigli
	Gregory St. Lawrence	SC Member		Jeffrey Navin	Consigli
X	Tracey Steward	SC Member			
X	John Lee	SC Member			
X	John Rose	SC Member			
X	Steve Sullivan	SC Member			
X	Patrick Moran	SC Member			
X	Peter Wiernicki	SC Member			
X	Dana Walsh	Principal			

Item No.		
27.1	<p>Call to order: 6:07 PM meeting was called to order by SBC Chair B. Mushnick with 8 of 11 voting members in attendance.</p>	Record
27.2	<p>Previous Topics & Approval of June 15, 2023, Meeting Minutes: A motion to approve the June 15, 2023, meeting minutes as submitted was made by M. Procaccini and seconded by J. Dowse.</p> <p>Discussion: None.</p> <p>Abstentions: None.</p> <p>All in favor. Motion passes, to approve June 15th, 2023, meeting minutes.</p>	Record
27.3	<p>Schematic Design Review and Approval for MSBA Submission</p> <p>T. Elmore explains the MSBA total project budget form 3011. He reviewed the major categories and costs that have been updated in the past week. In last week’s public meeting, this document was presented as evolving and in the process of refining as we work with the MSBA to approve our submission. In the last few days, we found some areas of the building that we carried as “non-reimbursable spaces” by the MSBA that were overstated, which when corrected, increased the MSBA reimbursement by approximately \$2.5 million. Conversely, the potential costs associated with the removal of the Solar Field, which are an unknown and were not carried, were added in the budget, so the misc. cost category was increased. After these changes occurred, the local share impact is approximately the same as the number presented to the public and communities on June 15th, 2023.</p> <p>Total Project Budget Update (3011):</p> <ul style="list-style-type: none"> • Feasibility Study: \$1M • Administration: \$7.4M • Design: \$22.2M • Construction: \$233.4M • Misc. & Furniture: \$10.8M • Contingency: \$11M • Max Project Cost: \$285.9M • MSBA Reimbursement \$81.5M <p>Discussion:</p> <ul style="list-style-type: none"> • B. Foley asks, what is the 1.5 factor? T. Elmore responds that is a grossing factor. For example, this room that we are sitting in is 4,000 sqft. What it does not consider are the bathrooms, outside walls, hallways, stairs, etc. Anything that is outside of this room would then be part of the grossing factor. So, the 1.5 includes the grossing factor. 	Record

- J. Hardin asks is the solar field owned by Tri-County? T. Elmore explains Tri-County has a 20-year lease agreement. The lease gives them rights to property to capture electricity and sell it back at a reduced rate. J. Dowse shares the panels are owned by Sun Energy. T. Elmore further explains it is a complicated situation to be worked out, but we will not begin that discussion until the vote approves the project. K. Maguire mentions we have had a preliminary discussion. There are a lot of variables, but we would like to reincorporate them in another way. We are being conservative with carrying this within the budget.
- J. Rose asks is this the document presented to the state? T. Elmore confirms yes.

SBC Recommendation and SC Vote to Approve the SD Budget and MSBA Submission

School Building Committee:

H. Takesian made a motion to recommend to the School Committee, that they vote to approve the Building Project Schematic Design Budget and Submission to the MSBA, seconded by J. Dowse.

<u>Roll Call Vote:</u>			Yes	No
1	Karen Maguire		X	
2	Dan Haynes		X	
3	Brian Mushnick		X	
4	Stanley Widak Jr			
5	Jane Hardin		X	
6	Michael Procaccini		X	
7	Jonathan Dowse		X	
8	Brendan Bowen			
9	Harry Takesian		X	
10	Lloyd Brown			
11	Bob Foley		X	

Discussion: None.

All in favor. Motion Passes.

School Committee:

B. Mushnick made a motion to vote to approve the Building Project Schematic Design Budget and Submission by the OPM and Design Team to the MSBA. seconded by J. Rose.

<i>Roll Call Vote:</i>		Yes	No
1	Gregory St. Lawrence		
2	Patrick Mc Morran	X	
3	Jennifer D'Angelo	X	
4	Michael F. Galasso		
5	Jane Hardin	X	
6	John Lee	X	
7	Joanne LaFleur		
8	Brian Mushnick	X	
9	John Rose	X	
10	Tracy Stewart	X	
11	Steve Sullivan	X	
12	Stanley Widak Jr.		
13	Peter Wiernicki	X	
14	Jonathan Dowse	X	

Discussion: None.
All in favor. Motion Passes.

27.4	<p>Other Topics not Reasonably anticipated 48 hours prior to the Meeting.</p> <p>Discussion: None.</p>	Record
27.5	<p>Next Meeting:</p> <p>Building Committee Meeting</p> <ul style="list-style-type: none"> • <u>07.13.2023</u> Building Committee Meeting to be held remotely on ZOOM and will be posted to the website – the Anticipated agenda includes, approval of 06.21 meeting minutes and final Schematic Design invoices. <p>Discussion: None</p>	Record
27.6	<p>Public Comment:</p> <p>Discussion: None</p>	Record
27.7	<p>Adjourn:</p>	Record

	6:28 PM a motion was made by B. Foley and seconded by J. Dowse to adjourn the meeting. Discussion: None.	
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Sincerely,

DORE + WHITTIER

Rachel Rincon

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Tri-County Regional Technical School District
147 Pond Street
Franklin, MA 02038

Invoice number 00020
Date 06/30/2023

Project 21-0122 TRI-COUNTY REGIONAL
TECHNICAL HIGH SCHOOL

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Pre Designer Selection	40,000.00	40,000.00	0.00	0.00	40,000.00
Feasibility Phase	130,000.00	130,000.00	0.00	0.00	130,000.00
Schematic Design	105,000.00	75,000.00	15,000.00	15,000.00	90,000.00
Total	275,000.00	245,000.00	15,000.00	15,000.00	260,000.00

Invoice total **15,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00019	05/31/2023	15,000.00		15,000.00			
00020	06/30/2023	15,000.00	15,000.00				
	Total	30,000.00	15,000.00	15,000.00	0.00	0.00	0.00

Invoice

Karen Maguire
 Superintendent
 Tri-County Regional Vocational Technical School Di
 147 Pond Street
 Franklin, MA 02038

June 30, 2023
 Project No: 22001.00
 Invoice No: 0000017

Project-Tri-County Regional Vocational Technical

Professional Services from June 01, 2023 to June 30, 2023

Fee

Billing Phase	Fee	Percent Complete	Earned
Feasibility Study	285,000.00	100.00	285,000.00
Schematic Design	340,000.00	95.00	323,000.00
Total Fee	625,000.00		608,000.00
		Previous Fee Billing	540,000.00
		Current Fee Billing	68,000.00
	Total Fee		68,000.00
		Total this Invoice	\$68,000.00

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

cc: telmore@doreandwhittier.com



Consigli Construction Co., Inc.
 72 Sumner Street
 Milford, MA 01757
 (508)473-2580

Tri County Reg. Voc. Technical HS
 147 Pond Street
 Franklin, MA 02038

INVOICE ID: 1
 DATE: June 30,2023

Period From: 6/1/2023 To: 6/30/2023

Item Id	Description	Contract Amount	Percent Complete	Total Billed	Previous Billed	Total This Invoice
22-000	Tri County Reg. Voc. Tech. HS					
22-001	PO 20231640					
22-100	Schematic Estimate Requirement	25,000.00	100.00 %	25,000.00		25,000.00
Total		25,000.00	100.00 %	25,000.00		25,000.00

Contract Summary

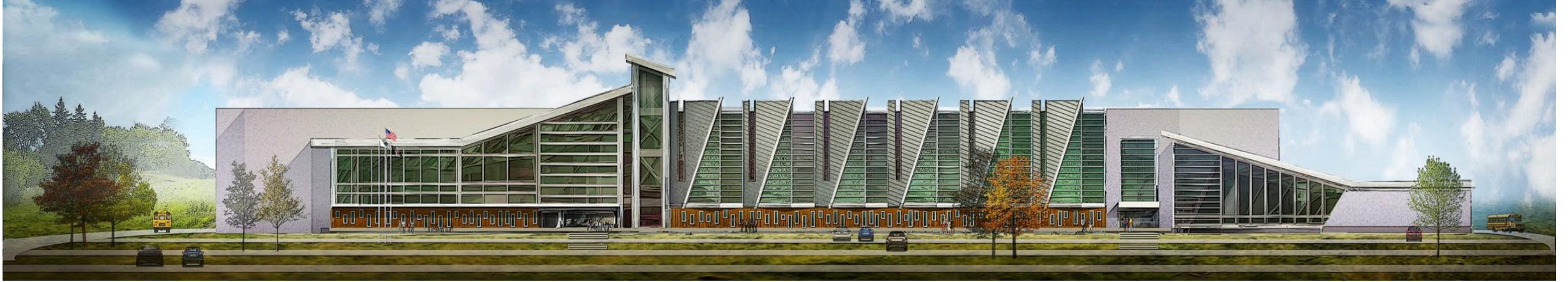
Original contract amount	25,000.00
Approved changes	<u>0.00</u>
Revised contract amount	25,000.00
Invoiced to date	<u>25,000.00</u>
Remaining to invoice	0.00
Current Payment Due	<u>\$25,000.00</u>
Percent billed	100.00 %
Retainage balance	0.00

Approved by:

Name: _____

Title: _____

Date: _____



Tri-County
Regional Vocational Technical School
SBC Meeting
July 13 , 2023



SBC Meeting Agenda – July 13 , 2023

- 1. Call to Order**
- 2. Previous Topics & Approval of June 21st , 2023 Meeting Minutes**
3. Invoices and Commitments
4. Upcoming Community Events
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting
6. Public Comment
7. Next Meetings
8. Adjourn



June 21,2023, Meeting Minutes for approval:

“Motion to approve June 21, 2023, Meeting Minutes by _____, 2nd by _____.”

SBC Vote:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown

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DWMP June Invoice for Approval:

“Motion to approve DWMP Invoice #020 , for \$15,000.00 by _____, 2nd by _____.”

SBC Vote:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown

Dore and Whittier Management Partners, LLC

Please send payments to;
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Suite 1
Burlington, VT 05401

Tri-County Regional Technical School District
147 Pond Street
Franklin, MA 02038

Invoice number 00020
Date 06/30/2023

Project 21-0122 TRI-COUNTY REGIONAL
TECHNICAL HIGH SCHOOL

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
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00020	06/30/2023	15,000.00	15,000.00				
Total		30,000.00	15,000.00	15,000.00	0.00	0.00	0.00

DRA June Invoice

“Motion to approve DRA Invoice #017 , for \$68,000.00
by _____, 2nd by _____.”

SBC Vote:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown



The image shows a professional invoice from Drummey Rosane Anderson, Inc. (DRA). The invoice is dated June 30, 2023, and is for Project No: 22001.00, Invoice No: 0000017. The client is Karen Maguire, Superintendent of Tri-County Regional Vocational Technical School District, located at 147 Pond Street, Franklin, MA 02038. The project is identified as 'Project-Tri-County Regional Vocational Technical'. The invoice details professional services provided from June 01, 2023, to June 30, 2023. A table breaks down the fees by billing phase: Feasibility Study (285,000.00, 100% complete, 285,000.00 earned), Schematic Design (340,000.00, 95% complete, 323,000.00 earned), and a Total Fee of 625,000.00. It also shows a Previous Fee Billing of 540,000.00 and a Current Fee Billing of 68,000.00, resulting in a Total Fee of 68,000.00 and a Total this Invoice of \$68,000.00.

DRA

Drummey Rosane Anderson, Inc.
Planning | Architecture | Interior Design

Invoice

Karen Maguire
Superintendent
Tri-County Regional Vocational Technical School Di
147 Pond Street
Franklin, MA 02038

June 30, 2023
Project No: 22001.00
Invoice No: 0000017

Project-Tri-County Regional Vocational Technical

Professional Services from June 01, 2023 to June 30, 2023
Fee

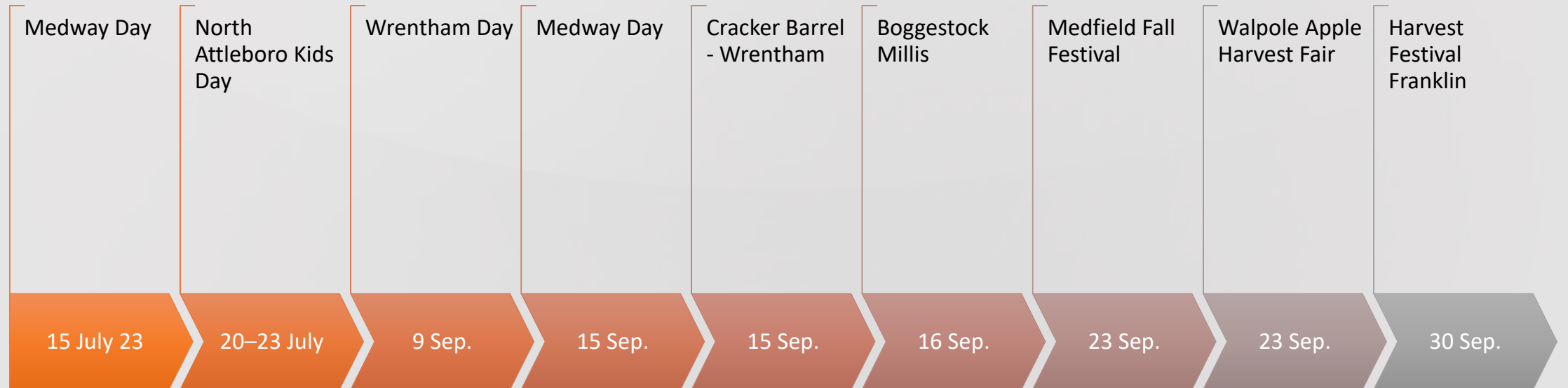
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		Total this Invoice	\$68,000.00

SBC Meeting Agenda – July 13 , 2023

1. Call to Order
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5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting
6. Public Comment
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UPCOMING COMMUNITY EVENTS

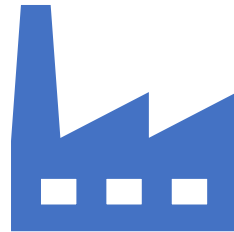


SBC Meeting Agenda – July 13 , 2023

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- 6. Public Comment**
- 7. Next Meetings**
8. Adjourn



Upcoming Meetings



SBC Meeting No. 29

INSERT TOPICS

August _____, 2023 @ _____ PM - Via _____

SBC Meeting Agenda – July 13 , 2023

1. Call to Order
2. Previous Topics & Approval of June 21st , 2023 Meeting Minutes
3. Invoices and Commitments
4. Upcoming Community Events
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6. Public Comment
7. Next Meetings
- 8. Adjourn**



Adjourn:

“Motion to Adjourn by _____,
2nd by _____”

School Building Committee Members Roll Call:

- Brian Mushnick
- Karen Maguire
- Dan Haynes
- Michael Procaccini
- Jonathon Dowse
- Brendan Bowen
- Stanley Widak Jr.
- Harry Takesian
- Jane Hardin
- Bob Foley
- Lloyd “Gus” Brown



Thank you

